



AACP American Academy of Craniofacial Pain Australian Chapter

Privacy Policy and Terms & Conditions

Our Privacy Policy applies to personal information collected by the AACCP Australia Chapter and provides a concise overview of how we handle your personal information.

This online merchant is located in Australia

Personal Information Handling Practices:

Collection

We undertake to collect personal information about you in a fair and lawful way.

We may collect personal information:

- directly from you
- from other persons acting on your behalf
- from third parties
- by using our formal access and information gathering powers.

We only collect personal information where it is reasonably necessary for, or directly related to, our functions and activities. These include but are not limited to:

- Sending e-News
- We act as an educational organisation.

Use and disclosure

On our site the following information is collected from you when you subscribe to a newsletter:

- First name
- Email address

And in some cases contact number.

The information collected from you is used to send periodic emails. If it is necessary for us to disclose your personal information, the recipient is bound by on-disclosure rules.

Protecting your Privacy

Protecting your personal information is important to us.

We safeguard your privacy and the security of your personal information by taking steps to protect the information we hold about you, from loss, unauthorised access, use, modification or disclosure and against other misuse.

When personal information that we collect is no longer required, we destroy or delete it in a secure manner, in accordance with records authorities issued or agreed.

Website usage information and cookies

To improve your experience on our site, we may use 'cookies'. Cookies are an industry standard and most major web sites use them. A cookie is a small text file that our site may place on your computer as a tool to remember your preferences. You may refuse the use of cookies by selecting the appropriate settings on your browser, however please note that if you do this you may not be able to use the full functionality of this website.

Our website may contain links to other websites.

Please be aware that we are not responsible for the privacy practices of such other sites. When you go to other websites from here, we advise you to be aware and read their privacy policy.

Our website uses Google Analytics, a service which transmits website traffic data to Google servers in the United States. Google Analytics does not identify individual users or associate your IP address with

any other data held by Google. We use reports provided by Google Analytics to help us understand website traffic and webpage usage.

By using this website, you consent to the processing of data about you by Google in the manner described in [Google's Privacy Policy](#) and for the purposes set out above. You can opt out of Google Analytics if you disable or refuse the cookie, disable JavaScript, or use the [opt-out service provided by Google](#).

[aacfp.com.au](#) also uses interfaces with social media sites such as Facebook, LinkedIn, Twitter and others. If you choose to "like" or "share" information from this website through these services, you should review the privacy policy of that service. If you are a member of a social media site, the interfaces may allow the social media site to connect your visits to this site with other Personal Information.

Where your personal information is stored

We use the MailChimp email service who have a world class Data Center Security. Information may also be backed up and held in a password-protected file in our office.

Third party disclosure

We do not sell, trade, or otherwise transfer personally identifiable information.

How to change your personal information

You can unsubscribe whenever you receive a newsletter email from us. You can also change unsubscribe or change your personal information by emailing us.

If you have concerns

You may contact us by phone, email or letter.

Your choices

You can generally access the personal information that we hold about you and ask us to correct the personal information we hold about you.

Refunds Policy

The AACP Australian Chapter reserves the right to cancel any portion of each event if needed. Should you need to cancel the AACP must be notified 2 weeks prior to the event start day. All cancellations must be received in writing. In this case a handling fee will be deducted from your refund. Cancellations after this date will be subject to a 50% fee per attendee.

USAGE OF THE WEBSITE

In using this Website you agree:

1. not to disrupt or interfere with any other user's enjoyment of the Website;
2. not to upload, post or otherwise transmit any viruses, malicious computer code or other harmful files through the Website; and
3. not to disrupt or interfere with the security of or otherwise cause harm to the Website.

TERMINATION

The AACP Australian Chapter can terminate the operation of and/or access to the Website at any time at its own discretion.

AMENDING THE TERMS

The AACP Australian Chapter reserves the right to amend the Terms, and any additional terms and conditions, from time to time at its sole discretion. Your use of the Website will be subject to the most current version of the Terms posted on the Website at the time of such use.

How to contact us

By email conference@aacfp.com.au

ST LEONARDS, NSW, 1590 AUSTRALIA

American Academy of Craniofacial Pain Australian Chapter is registered with the Australian Charities and Not-for-Profits Commission (ACNC). It is a Health Promotion Charity